



FIRST NATIONS SUMMIT

**TO: BC Bands and Tribal Councils
Chiefs, Chief Negotiators, Official Delegates**

Please ensure your "official delegate" receives this notice

FROM: Colleen Collins

DATE: January 24, 2012

SUBJ: Summit Meeting Dates and Updated Accommodations List

Our next Summit meeting is scheduled for:-

DATE:	February 29 & March 1 & 2, 2012 (Wed to Fri)
TIME:	9:00 A.M. TO 5:00 P.M. DAILY
PLACE:	CHIEF JOE MATHIAS CENTRE 100 CAPILANO ROAD NORTH VANCOUVER, BC

MEETING REGISTRATION

Delegates and observers are required to sign in every morning at the registration table. Pre-registration **IS NOT REQUIRED** for First Nation Summit meetings.

RESOLUTION SUBMISSIONS

Please be reminded that a new process for dealing with resolutions was adopted by the Chiefs in Assembly at the September 2010 First Nations Summit meeting. A copy of the revised resolutions process is posted on the Summit's website at www.fns.bc.ca. If this information cannot be accessed, please call our office (604.926.9903 or 1.866.990.9939) to have a copy faxed. Please submit your draft resolution and supporting documentation to resolutions@fns.bc.ca.

The deadline for the February/March FNS meeting is Friday, February 3, 2012.

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AGENDA INFORMATION

All requests for agenda time at the First Nation Summit meetings must be made in writing at least one month in advance of scheduled First Nation Summit meeting dates. Please send request to the First Nation Summit Executive Director Howard E. Grant via email to hegrant@fns.bc.ca or by fax to (604) 926.9923. In your requests please include the following information: Subject matter; length of time requested; presenter/speaker; any audio/video requirements.

First Nations Summit meeting agendas are developed at least two weeks prior to a Summit meeting date and it is difficult to allow late requests due to time constraints. Your cooperation is appreciated in this regard.

KIT INFORMATION

In order to maintain information control, your First Nation or Tribal Council representative will be required to sign in as your authorized delegate to receive a kit. Those First Nations who require more than one kit are requested to fax Kory Johnson at the Summit office (604.926.9923) with a list of names. To ensure that sufficient kits are available, ***please fax your list two weeks*** before meeting dates.

Have information for the Summit kits? Please forward the information to the Summit office by the deadline date of **February 15, 2012**. If you miss the deadline, please photocopy 150 copies for the meeting. Please see "Information Control" section below for the procedures for distribution of your information.

REQUESTS FOR KIT INFORMATION

For those delegates who wish to attend the Summit meeting but cannot, you can request the information distributed at the Summit along with the kit by fax or mail to Karen Bolton.

INFORMATION CONTROL

Information brought in for distribution at the Summit meetings, must be delivered to Summit staff for approval of the Chairpersons, once approved the information is distributed by our staff.

WEBCAST

The Summit meeting can be viewed live on the First Nations Summit website www.fns.bc.ca. All Summit meetings are webcasted.

SIDE-ROOM MEETING SPACE DURING FIRST NATION SUMMIT MEETINGS

Limited meeting space may be available in side-rooms during First Nation Summit meetings, depending on the meeting venue. Please contact Kory Johnson in advance of meeting dates via email at kjohnson@fns.bc.ca or fax to (604) 926.9923 to request meeting space during First Nation Summit meetings. At Summit meetings, Kory may be found at the Registration table.

IMPORTANT NOTICE ABOUT TRAVEL REIMBURSEMENTS

TRAVEL EXPENSES FOR **ONE DELEGATE** PER FIRST NATION AND PER TRIBAL GROUP WILL BE REIMBURSED. THE REQUIRED DAILY REGISTRATION IS PERTINENT AS REIMBURSEMENT IS CALCULATED ACCORDING TO THE DAYS SIGNED IN. IF A DELEGATE FAILS TO REGISTER DURING ONE OF THE MEETING DATES, THEN THAT DAY WILL BE DEDUCTED FROM TOTAL CLAIM. IT IS ALSO IMPORTANT THAT THE **BAND AND TRIBAL COUNCIL'S "OFFICIAL" DELEGATE** REGISTERS IN THAT BAND & TRIBAL COUNCIL REGISTRY, OTHERS SHOULD REGISTER AS OBSERVERS.

PLEASE INFORM YOUR "OFFICIAL DELEGATE" THAT HE/SHE MUST RETAIN THEIR ORIGINAL BOARDING PASSES AND ORIGINAL RECEIPTS. THESE ITEMS ARE NECESSARY FOR REIMBURSEMENT PURPOSES. WITHOUT THE ORIGINAL RECEIPTS YOUR REIMBURSEMENT WILL BE ADJUSTED.

**FIRST NATIONS SUMMIT MEETINGS
HOTEL LIST FOR NORTH VANCOUVER**

<u>HOTEL</u>	<u>TELEPHONE</u>	<u>RATE</u>	
North Vancouver Hotel 1800 Capilano Road	1.800.663.4055 www.northvancouverhotel.ca	\$ 79.99 + taxes	2 Qn/King

Hotel is 1.5 blocks north of meeting. Stay includes a free deluxe hot & cold breakfast. Free high speed internet access. All rooms are non-smoking. Corporate rooms are also available just ask for an upgrade to their Corporate Wing Building.

Holiday Inn North Vcr 700 Old Lillooet Road	1.877.985.3111 ext 2725 www.hinorthvancouver.com	\$119.00 + taxes	Sgl/DbI
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Hotel is 10 kms east of meeting. Smoking rooms are available. Some rooms have been set aside, please quote "First Nations Summit" when making reservations.

Lonsdale Quay Hotel 123 Carrie Cates Court	1.800.836.6111 www.lonsdalequayhotel.com	\$109.00 + taxes	Sgl/DbI
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Hotel is 4 kms east of meeting; it is located at the Seabus terminal. All rooms are non-smoking.

Pinnacle Hotel at the Pier 138 Victory Ship Way	1.877.986.7437 www.pinnaclehotelatthepier.com	\$119.00 + taxes	Sgl/DbI
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Hotel is 1.5 blocks north of meeting facility. Please quote Group Code #42372 to receive the above rate.

Comfort Inn & Suites 1748 Capilano Road	1.604.988.3181 www.vancouvercomfort.com	\$ 89.00 + taxes	Deluxe Rooms
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Hotel is 1.5 blocks from meeting. Please quote "First Nations Summit Group" and call the above number to get the rate. Please go to website to see what is included in the rate ie: complimentary breakfast & wi-fi services.

NOTE: THE FIRST NATIONS SUMMIT'S MAXIMUM REIMBURSEMENT FOR LOW SEASON (OCTOBER TO APRIL) IS \$148.50 PER NIGHT. PLEASE RETAIN YOUR ORIGINAL HOTEL RECEIPT FOR TRAVEL REIMBURSEMENT PURPOSES.

**FIRST NATIONS SUMMIT MEETINGS
HOTEL LIST FOR DOWNTOWN VANCOUVER**

<u>HOTEL</u>	<u>TELEPHONE</u>	<u>RATE</u>	
BW Chateau Granville 1100 Granville Street	1.800.663.0575 www.chateaugranville.com	\$ 79.00 \$ 95.00 + taxes	Standard One Bedroom

Please ask for the Summit Meeting First Nations rate.

Hotel is 7.8 kms from meeting facility. Smoking rooms are available.

Cascadia Hotel 1234 Hornby Street	HOTEL IS CLOSED FOR RESERVATIONS UNTIL THE SPRING OF 2012 www.cascadiahotelvancouver.com
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Holiday Inn Vcr Downtown 1110 Howe Street	1.800.663.9151 or 604.684.2151 www.holidayinnvancouverdowntown.com	\$ 95.00 + taxes	Single/DbI
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Please call the above 1800 number to get the rate. A portion of your stay will go towards the First Nations Scholarship Program, please see their website link for more information and application form. The Hotel is undergoing renovations, but will work to keep the noise to a minimum.

Hotel is 8.5 kms from meeting facility. All rooms are non-smoking.

Coast Plaza Hotel & Suite 1763 Comox Street	1.800.716.6199 or 604.688.7711 www.coastplazahotelandsuites.com	\$ 99.00 \$119.00	Single Double + taxes
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Hotel is 8.6 kms from meeting facility.

NOTE: THE FIRST NATIONS SUMMIT'S MAXIMUM REIMBURSEMENT FOR LOW SEASON (OCTOBER TO APRIL) IS \$148.50 PER NIGHT. PLEASE RETAIN YOUR ORIGINAL HOTEL RECEIPT FOR TRAVEL REIMBURSEMENT PURPOSES.